

Extension Huddle



February 20, 2025

Today's Huddle Talk

- **“The Huddle”**
- **NACEB Legislative Day Kudos**
- **Dealing with Disruption and Ambiguity**
- **Extension Road Shows '25**
- **Greater Nebraska Business Center Updates**
- **Nebraska Extension Employee Resources Website**
- **Registration Platforms Update – Cvent and PEARS**
- **Leadership Transitions**
- **Culture Shock – Choosing Kindness**
- **Remembering our Friend and Colleague**





Huddles and Super Bowls







**Join Your Huddles and
Pursue Your Super Bowls**

APART



NACEB Legislative Day & Annual Meeting

NACEB



THANK YOU

N A A C E E B

Nebraska Association of County Extension Boards

Thank you!

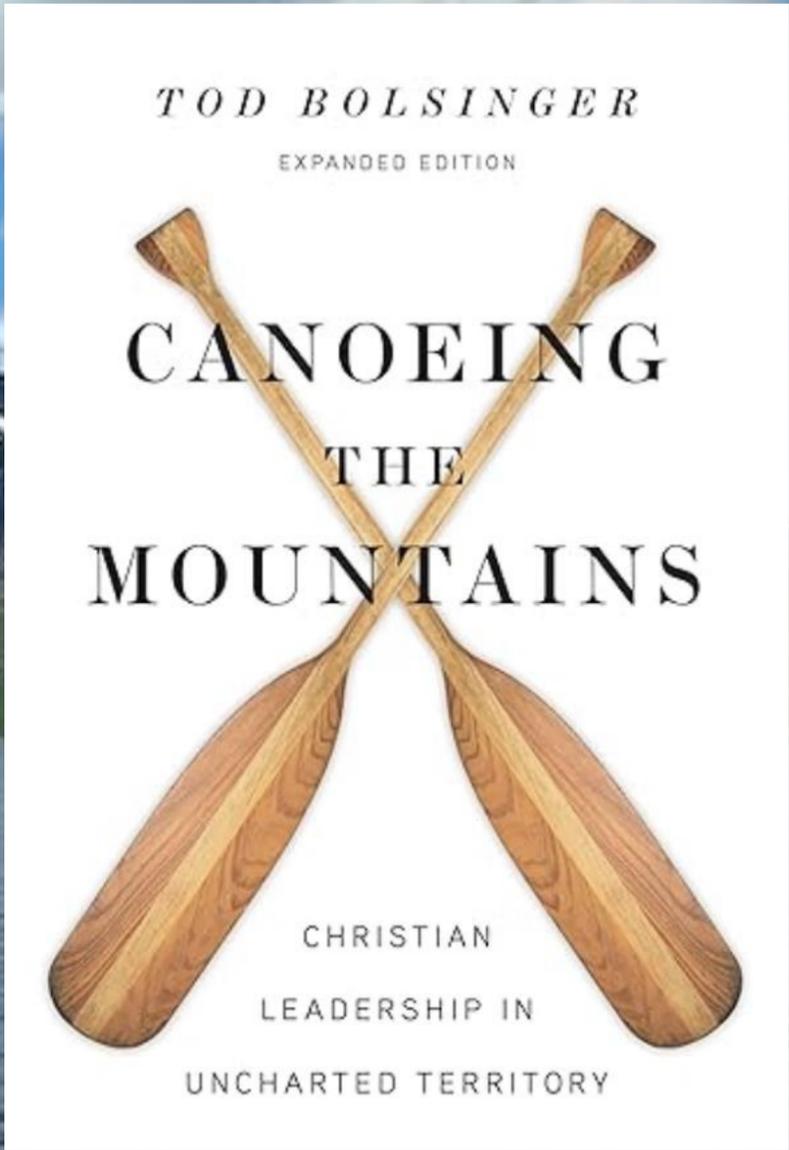


EXTENSION



Ambiguity and Uncertainty

APIT





Extension Road Shows '25





Extension Road Shows '25



November 11 – 24, 2025

Details regarding dates
and locations coming soon

Extension Road Shows – Dates/Locations

- **November 13 – Scotts Bluff/PREEC**
- **November 14 – North Platte/WCREEC**
- **November 17 – Grand Island/College Park**
- **November 18 – Concord/Haskell Ag Lab**
- **November 21 – Lincoln (location TBD)**
- **November 24 – Lancaster Conference Center**





Greater Nebraska Business Center Update

<https://myextension.unl.edu/unit-management/financial-management/>

Financial Management Website Updates

- **Employee Resource Guide to Policies, Procedures and Best Management Practices**
 - **Hyperlinks are being restored**
 - Send broken links to your GNBC Zone mailbox
 - **Who is the Greater Nebraska Business Center Group?**
 - Since January 1, the GNBC is providing business services to State 4-H Office
 - **Updated Guide Contents**
 - New Section: Non-monetary donations and gifts
 - Extension apparel for employees
 - Apparel store open February, May and September (3 times/year instead of 4)
 - Mileage Reimbursement Rate
 - Effective January 13, 2025 is \$0.70 cents per mile
- **Cash Handling Policy and Procedures**
- **Check Return Policy**





Nebraska Extension Employee Resources Website

FOR IT



	About Extension	Stories	Publications	Find Your Local Expert	Program Areas	Impact Highlights
	<ul style="list-style-type: none">Extension Land Grant ConnectionLeadership TeamOur Strategic DirectionSupport USFAQsCareers<u>Employee Resources</u>			<ul style="list-style-type: none">Connect with ExtensionAll Things NebraskaCommunity EngagementDisaster Education	<ul style="list-style-type: none">4-H Youth DevelopmentAgricultural ProfitabilityEarly ChildhoodFood, Nutrition, and HealthHorticulture, Landscape, and Environmental SystemsLivestock SystemsRural Prosperity NebraskaWater and Cropping Systems	
	<ul style="list-style-type: none">Positions Our Team HoldsTalent We SeekWhat our Team Does					



[Nebraska](#) > [IANR](#) > [Nebraska Extension](#) > [Nebraska Extension](#) > [Employee Resources](#)

Nebraska Extension Employee Resources

Nebraska Extension Employee Resources includes every...

[Employee Resources Page](#)

N Institute of Agriculture and Natural Resources
NEBRASKA EXTENSION EMPLOYEE RESOURCES

- General Resources
- Professional Development
- Unit Management
- New Employees
- Faculty/Staff
- Programming

Nebraska > IANR > Extension > Nebraska Extension Employee Resources > General Resources

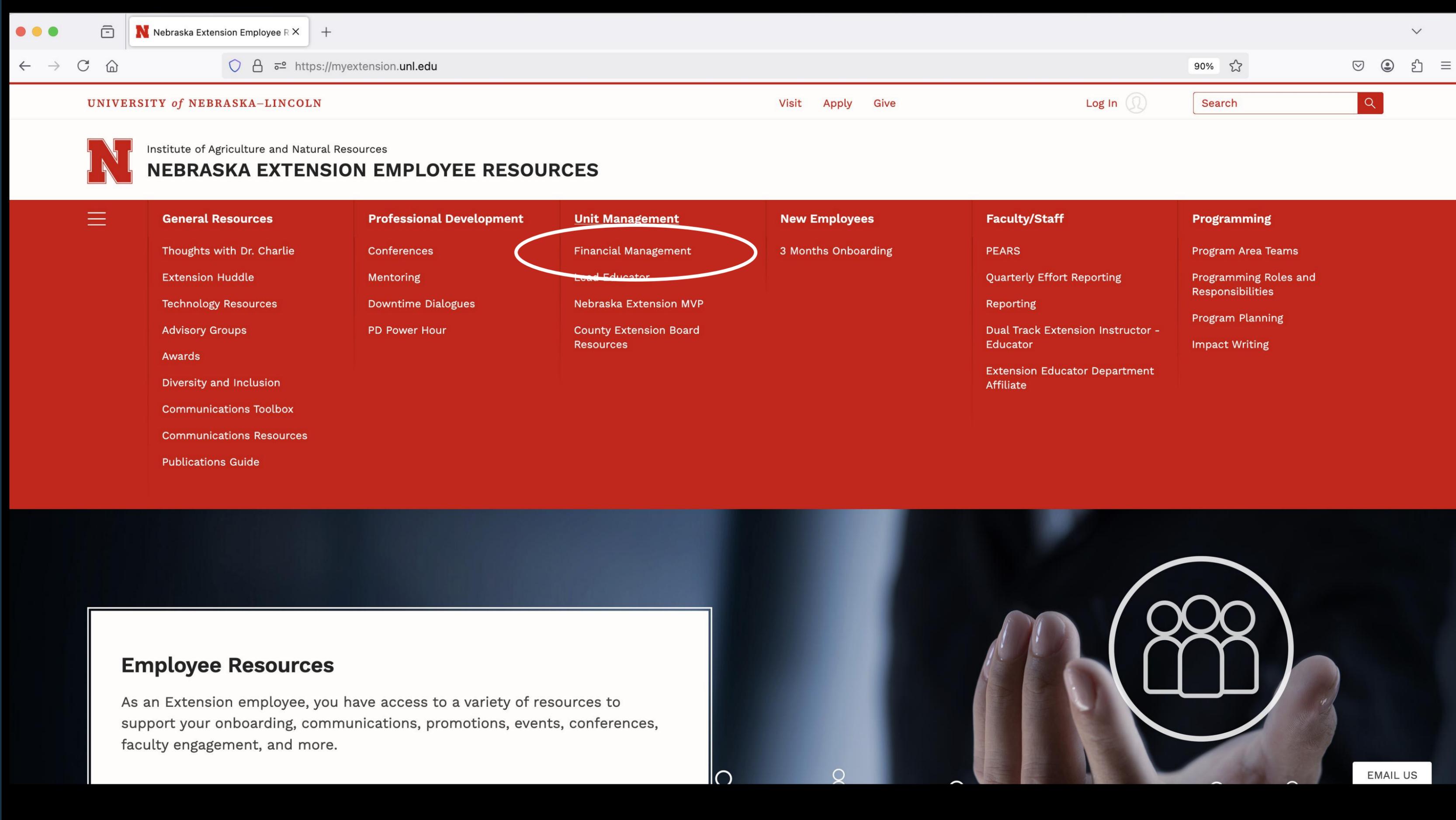
General Resources

Employee Resources

As an Extension employee, you have access to a variety of resources to support your onboarding, communications, promotions, events, conferences, faculty engagement, and more.



EMAIL US



NEBRASKA EXTENSION EMPLOYEE RESOURCES



General Resources

- Thoughts with Dr. Charlie
- Extension Huddle
- Technology Resources
- Advisory Groups
- Awards
- Diversity and Inclusion
- Communications Toolbox
- Communications Resources
- Publications Guide

Professional Development

- Conferences
- Mentoring
- Downtime Dialogues
- PD Power Hour

Unit Management

- Financial Management
- Lead Educator
- Nebraska Extension MVP
- County Extension Board Resources

New Employees

- 3 Months Onboarding

Faculty/Staff

- PEARS
- Quarterly Effort Reporting
- Reporting
- Dual Track Extension Instructor - Educator
- Extension Educator Department Affiliate

Programming

- Program Area Teams
- Programming Roles and Responsibilities
- Program Planning
- Impact Writing

Employee Resources

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EMAIL US



Registration Platforms— Cvent and PEARS

PEARSON

Registration Platform Transition

- **Cvent remaining in place through 2025**
- **PEARS Events Module launches early 2025**
 - System will be notified when this module is active
 - This launch will not include SNAP-Ed
- **Payment option in PEARs Events Module anticipated to activate in Spring 2025???**





Nebraska Extension Programming Roles and Responsibilities





Nebraska Extension Programming Roles and Responsibilities

Programming in Extension is where we do our work. We develop our programs through a series of program planning steps that include information gathering, needs assessments, issue identification and prioritization. We design and develop our outcomes and indicators, utilize curriculum, and eventually engage, dialogue and teach our clientele in an effort to change actions, behaviors, and conditions. We evaluate whether that has happened and share our stories and successes all while deciding how to redesign, redeploy, or sunset the work.

These efforts shape our programming plan, which we implement within Nebraska Extension by embodying and applying our Extension values. These values reflect our belief in what makes us most effective in our work. We aim to be uniquely local, reaching every part of Nebraska. We collaborate with our clientele and among ourselves to provide relevant, innovative, and research-based information. We are inclusive, responsive, and accountable to one another and to the larger systems in which we operate. These values are fundamental to our approach, and through the following program responsibilities, reflect on how you can ensure these values are consistently upheld.

Office Support Staff

1. Demonstrate positive and professional behavior and attitude towards colleagues, clients, and partner organizations.
2. Serve as Extension's "front door" ambassadors for local office clientele, connecting them to Extension professionals, programs, and products that meet their needs.
3. Manage local programming finance operations in accordance with County and UNL business center policies and procedures.
4. Enhance online presence through websites, social media, and e-learning.
5. Manage daily operations of the Extension office.
6. Support revenue-generating strategies that contribute to the viability of individuals, teams, and the system.
7. Engage in collaborative team programming efforts.
8. Offer extensive support for Extension operations, including educational programs, fairs,

- office support staff
- assistant/associate
- educator/instructor
- specialist/professor
- focus team
- focus team leader
- program area
- program area leader
- engagement zone
coordinator
- academic unit leader
- associate dean
- dean and director



Leadership Transitions





Leadership Transitions

FNH Program Area Co-Leadership

- Lisa Franzen-Castle (lfranz2@unl.edu)
- Kayla Colgrove (kayla.colgrove@unl.edu)

Nutrition Education Program (NEP) Co-Leadership

- Donnia Behrends (dbehrends2@unl.edu)
- Natalie Sehi (nsehi2@unl.edu)

National Health Outreach and Engagement Conference Coordinator

- Tara Dunker (tara.dunker@unl.edu)

Important Calendar Dates

Nebraska Legislative Session

- January 8 – June 18

Extension Huddle

- April 17 & June 12

Extension Road Shows '26

- November 13 – Scotts Bluff/PREEC
- November 14 – North Platte/WCREEC
- November 17 – Grand Island/College Park
- November 18 – Concord/Haskell Ag Lab
- November 21 – Lincoln (location TBD)
- November 24 – Lancaster Conference Center





Choosing Kindness



Choose



KINDNESS.

Jean Ann Fischer



September 11, 1968- February 12, 2025

Jean Ann Fischer, age 56, of Denton, Nebraska, passed away peacefully on February 12, 2025 in her home with her family by her side after her three year struggle with ovarian cancer. Born in Friend, Nebraska, on September 11, 1968, she was the daughter of Harvey and Joan Weber, and was the youngest of seven children. Jean Ann was a radiance of kindness and intelligence, and she spread warmth and love to all who knew her. But most of all, she wanted people to be kind to one other, above all else.

Jean Ann met the love of her life, Jerry, twice before they became husband and wife. Her first meeting with Jerry was as a little girl, sitting side-by-side sharing laughter over a litter of puppies at the county fair. Little did she know, Jerry would take a chance and ask her out for a movie and pizza many years later while she was in high school, and soon thereafter, they fell in love and eventually married on August 5, 1989. They moved twice before they built their forever home on an acreage between Lincoln and Denton in 1999. All the while, she cherished her time with her family and found joy in the simple things. She loved to read and taught her two kids, Jackson & Carson, to love books as well. You would find her most mornings reading scripture and writing her daily devotions while holding a cup of coffee and watching the birds outside, while one of her beloved four-legged family members comforted her and sat beside her. She was an avid reader, with a deep appreciation for learning, never satisfied with what she already knew, she was always searching for advanced techniques and knowledge. Her unwavering faith in Christ provided her with strength and comfort throughout her life.

Jean Ann dedicated many years of her professional life to serving others as a registered dietitian at Bryan LGH Hospitals in Lincoln, Nebraska. For the past decade and a half, she shared her expertise and passion for nutrition and dietetics at the University of Nebraska-Lincoln, where she served in a variety of roles, including Registered Dietitian, Human Sciences Program Leader, Extension Educator. and Nutrition Education Program Director. Jean Ann also served in numerous

<https://aspenaftercare.com/obituary/jean-ann-fischer/>

*Condolences may be shared with Jean
Ann's husband Jerry and her family.*

*Jerry Fischer
7641 SW 70th Street
Denton, NE, 68339*

